



**CITY OF SAN BRUNO
CITIZENS' CRIME PREVENTION COMMITTEE**

Approved at the June 8, 2017 Meeting

CITIZENS' CRIME PREVENTION COMMITTEE

May 11, 2017 - 7:00 p.m.

San Bruno City Hall - 567 El Camino Real

Cappuccino Conference Room #113

1. Call to Order: Meeting called to order at 7:00 p.m. by Chair Mary Mahon.

2. Attendance/Roll Call: (quorum = 4):

Chair Mary Mahon present, Member Peter Carey present, Member Val Morgan present, Member Deanna Robinson present, Member Robert Riechel was present. Member Rich Wong was excused. A quorum was present.

Also present:

Officer Howard Hoyer.

3. Presentation: None

4. Approval of Minutes:

Val Morgan moved to approve the Minutes of the April 13, 2017 meeting and Peter Carey seconded the motion. All present approved the motion and the motion passed.

5. Communications & Announcements:

Officer Hoyer announced that the Police Department has started collecting donations for the military unit that the City of San Bruno has adopted. The adopted unit is the "101st Airborne Division "Red Currahee" (Ft. Campbell, KY) Able Company, 1-506 IN, 1st Brigade Combat Team "Bastogne". Residents can drop off dried goods, socks, magazines, hand written cards to support the troops. Cash donations are also being accepted to pay for postage / shipping and handling. This military unit has been deployed to Cameroon, Africa. Donations can be dropped off at the Police Department between 8:00 – 5:30 daily.



**CITY OF SAN BRUNO
CITIZENS CRIME PREVENTION COMMITTEE**

6. Staff Reports: None.

7. Public Comment on items not on the agenda:

Note: The State's Brown Act prohibits discussing or acting upon any matter not on the Agenda pursuant to State Law. It is the Committee's policy to refer matters raised in this forum to committee member(s) for review and/or action where appropriate or to place the item on an agenda for a future meeting.

No public comment.

8. Business

a. Neighborhood Watch:

ACTION: Neighborhood Watch - Officer Hoyer provided Chair Mary Mahon with two new inquiries about Neighborhood Watch that come from the Police Department survey forms. Chair Mary Mahon said she would conduct the follow up on these two new inquiries.

Officer Hoyer discussed the need to update the Neighborhood Watch Block Captain list. Deanna Robinson said she had a pretty complete list and would forward a copy to Officer Hoyer.

ACTION: Update on Brochure Distribution - Robert Riechel confirmed that City Hall and the Senior Center have been stocked. Peter Carey will recheck the brochures at the Library before next month's meeting.

b. Crime Tips/bilingual:

ACTION: Officer Hoyer provided a crime tip for "Telephone Fraud Scams".

Val Morgan provided a crime tip encouraging people to contact the San Bruno Police Department and form a Neighborhood Watch Group.

Robert Riechel moved to approve both slides and the motion was seconded by Val Morgan.



CITY OF SAN BRUNO CITIZENS CRIME PREVENTION COMMITTEE

The committee unanimously approved both crime tips. Both crime tips will be done in English and Spanish. Officer Hoyer will submit them to San Bruno Cable TV, post them on the CCPC webpage and submit them for posting in the Patch.

c. Upcoming Events:

ACTION: Discussed Police Recognition Day on Saturday May 20, 2017. Mary Mahon reviewed the schedule of volunteers.

ACTION: Discussed Posy Parade and Community Day in the Park that will take place on Sunday June 4, 2017. The schedule of volunteers was reviewed with the committee.

d. National Night Out

ACTION: Discussed National Night Out scheduled for Tuesday August 1, 2017. Mary Mahon is in the process of updating last year's flyers and will send the finished copies to Officer Hoyer for approval. The committee would like the event information to be posted on the San Bruno Cable TV station, San Bruno Patch, Next Door and the City of San Bruno social media web sites.

e. Committee Annual Report

ACTION: The committee's annual report will be presented at the June 13, 2017 City Council meeting. The draft of the annual report is done and committee members have provided their feedback to Mary Mahon. Some minor changes will be made and the finished draft will be voted on at our next meeting. Roberto DonLucas will be acknowledged as a past member and vice chair of the committee and the contributions he made.

Mary Mahon will ask certain members to help with the presentation to the City Council.

f. Embracing Technology:

Mary Mahon asked if there were any committee members willing to take the lead with social media, new videos and in charge of technology for the committee. Roberto Donlucas was the lead volunteer in this area. No volunteers at this time. The committee members will be responsible for taking photos at future events.



CITY OF SAN BRUNO CITIZENS CRIME PREVENTION COMMITTEE

g. New Brochures:

The Elder Abuse flyer will be deferred until next month's meeting.

h. Follow-up items from residents from last meeting: None

i. Election of Vice-Chair of the Committee:

Val Morgan was nominated for the Vice-Chair position on this committee, at the April 13, 2017 meeting, because of the resignation of committee member Roberto Donlucas. An election was held tonight and Val Morgan was unanimously voted by the committee to be the new Vice Chair of the Citizen's Crime Prevention Committee.

9. Adjournment:

Meeting was adjourned at 7:45 p.m.

Minutes were taken and transcribed by Deanna Robinson

Officer Hoyer recorded this meeting on a recording device. It will be stored for at least 30 days.